



NVQ ASSESSOR AWARD TRAINING COURSE

GAINING YOUR ASSESSOR QUALIFICATIONS WITH TAQA UNITS

The TAQA (*Training, Assessment and Quality Assurance*) set of qualifications was bought in to replace the A1 and A2 assessor qualifications (previously D32/33) awards and the V1 internal verifier award (previously D34) These are practitioners qualifications and designed to support the assessment and quality assurance of all new RQF qualifications including: Apprenticeship Frameworks and Standards, NVQ's, Technical Certificates, Diplomas, Certificates, Awards and Functional Skills.

The TAQA set of qualifications combines a selection of units to enable you to become an Assessor, Internal Quality Assurer (IQA) or External Quality Assurer (EQA). The units offer more flexibility to obtain a qualification, which matches your particular desired job role.

The Assessor Qualifications

Consist of 3 units, which can be combined, in any combination to achieve one of the Qualification To be able to assess candidates undertaking formal accredited learning, whether in the workplace or within a classroom or training environment you must hold an Assessor Qualification. The new set of Assessor qualifications consists of 3 units:

Unit 1: Understand the Principles and Practices of assessment (Mandatory Unit)

(Credit value 3 / Guided learning hours 24)

This is a knowledge based unit and is designed to enable candidates to have a full and comprehensive understanding of the principles and practices of assessment. This is a **mandatory unit** for anybody wanting to become an assessor.

(Please note that this is a knowledge based unit only and does not, on its own, qualify you to carry out assessments. You do not need to carry out any assessment activities with candidates to achieve this.)

Unit 2: Assess Occupational Competence in the work environment

(Credit Value 6 / Guided learning hours 30)

This is a competence / performance based unit designed to enable candidates to demonstrate that they are able to assess students to confirm their occupational competence in a work environment. This will be demonstrated and evidenced by observations of performance in the work environment, examining products of work and questioning the candidate.

(This unit is for practitioners who will be required to assess competence in the workplace only. The assessments might be towards a qualification, a programme of learning or to confirm an employees competence towards their job specification).

Unit 3: Assess Vocational Skills, Knowledge and Understanding

(Credit Value 6 / Guided learning hours 30)

This is a competence / performance based unit designed to enable candidates to demonstrate that they are able to assess students outside of the work environment in a training room or classroom, a workshop or any other training environment. (This will be demonstrated and evidenced by skills tests, oral and written questions, assignments, projects, case studies or simulations)

(This Unit is for practitioners who will be required to assess competence in the training environment (workshops, classrooms or other training centres) only.)

How is the Qualification Delivered?

O.S.A.T Ltd uses a blended learning approach in delivering the Assessor set of Qualifications. Direct observation and assessment for the skills requirements, can be carried out in a variety of ways; your tutor / assessor may make on-site visits to you, skype or video including live link recordings may be used, or it may be possible to arrange for an in-house assessor to conduct your observations ([WBR](#)). On-site visits with our assessors will be fully facilitated at times and arranged in advance to suit your preferences.

Induction

All candidates will start by going through a detailed **a face to face Induction process** before starting their chosen qualification. This will ensure you understand the qualification, how you will be assessed, as well as your course handbook which details company and candidate policies and procedures.

Unit 1

You will be given access to on-line learning systems which will give you access to the training information and material required for **Unit 1**. This will include a workbook. You will be given a standardised portfolio for evidence collection.

(It is possible in some instances to undertake this unit at the same time as the competency units. This will be dictated by the candidate's knowledge and experience.)

The Competency Units – Unit 2 and / or 3

O.S.A.T Ltd recognises that each candidate is unique and their workplace environment will be unique so we adopt a 'Candidate Centred Approach' with all candidates using holistic assessment techniques. This involves the **Competency Units** being delivered by observations, professional discussions, candidate reflective journals, and workplace products of evidence including witness statements from a [WBR](#). Each candidate will set up an Individual Learning Plan with their nominated assessor in order to establish clarity on the expectations of the candidate and timescales for completion of each part of the qualification. Ongoing feedback and discussions will take place via Skype, telephone, email or face to face where location permits.

During the learning period for the competence units, each candidate must undertake:

- A minimum of two assessments of **occupational competence** with at least two of their own students (i.e. four assessments in total) – using laid down assessment methods (Unit 2)
- A minimum of two assessments of two student's **skills, knowledge and understanding** (i.e. four assessments in total) – using laid down assessment methods (Unit 3)

(This can be done by direct observation by your assessor, video and statements from your WBR or live video link.)

Timescales

Candidates can work at their own pace with agreed checks for progress with their assessor. O.S.A.T Ltd allows up to a maximum of **12 months** for candidates to progress through the qualification, although most candidates can achieve the qualification within a 6 month period.

Start times are immediate and ongoing.

What are the eligibility requirements?

In order to undertake this qualification (with the exception of Unit 1 only) you must:

- Have **access to 2 candidates** undertaking a formal assessed qualification to laid down standards

***Please note that we are unable to supply candidates for candidates ***

- Be over 19 years of age.
- Be involved in an assessment team to demonstrate standardisation meetings and practices.
- Be competent in the subject area you are assessing in.



(Please note you do not need to be computer literate but you will take longer to complete. If you require help with printing enquire with your assessor about admin fees)

Frequently Asked Questions:

How do I enrol for this course?

You can enrol by filling in an [enquiries](#) form or phoning 07506001015

Who is the Awarding Body for this Assessor Training qualification?

The Awarding Body is [NOCN](#)

Can you provide the NVQ candidates I need?

It is more beneficial to you if you can source your own candidates in your own training environment although candidates can be supplied at an extra cost.

How much does the Assessor Training Course cost?

Courses start from £275(Unit 1) to £800 (Units 123) Discounts available for 2 or more candidates booking at the same time.

How long does the Assessor Award take to complete?

The average time taken is between 3-6 months. A time limit of 12 months from induction to completion is applied to this course

Will I be a fully Qualified NVQ Assessor when I finish my course with you?

YES providing that you complete all 3 units as listed above.

I already have the A1 Assessor Award / D32 D33. Do I need to update to the new standards? It is not a requirement for you to do this, providing that you have practised as an Assessor and kept your CPD updated within the last 2 years.

What subjects can I assess?

You can assess any subject that you are qualified in, or have at least 2 years continuous experience in.(Depending on the rules of the Awarding body you are working with) Your experience is determined from your CV

Can I pay for my course in instalments?

Yes you can. Contact us for more information

What are the job prospects like when I have qualified?

The will vary from subject to subject. There is always a demand for high quality, qualified Assessors. (See also end Assessment assessors.)

What is the pay scale I can expect as an Assessor?

As a freelance assessor you can expect to earn between £30,000-40,000

What is a Work Based Recorder?

The Work Based Recorder is a person who works with or observes a learner when undertaking an NVQ course to complete specified tasks. This could be:

1. Occupationally competent and an expert who is familiar with the occupational standards (likely to be the NVQ centre assessor)
2. Occupational competent expert who is not familiar with the occupational standards (likely to be your supervisor or mentor)
3. Non-occupational expert familiar with the occupational standards (could be someone who knows about the NVQ but not your specific occupation)(*Not applicable to Assessor or IQA qualifications*)
4. Non-occupational expert unfamiliar with the occupational standards. (Could be a someone who does not know your job or NVQs – e.g. a customer you are working or have worked for))(*Not applicable to Assessor or IQA qualifications*)

The (WBR) is an invaluable link between the candidate employer and the assessor. The WBR acts as the eyes and ears of the assessor helping the candidate collect and process relevant evidence and sign it of as authentic. This cuts down the amount of times the assessor needs to visit site so speeding up the assessment process.